

SOCIETIES ASSOCIATION OFFICER ROLE DESCRIPTION

The society association officers will have 6 main responsibilities while in post. Please note, unless clashing with an academic or work commitment, all of the following are expected:

- 1) Attend the relevant Fresher's & ReFresher's Fairs, and be a point of contact for help & assistance for their society representative category, as well as gather feedback about any issues their societies are facing. Eastbourne; Eastbourne Officer Only. Brighton; All but the Eastbourne Officer
- 2) Attend the termly 'Committee Meetups' with the Vice President Activities and society committees, to help gather feedback and explain society processes.
- 3) Attend society development meetings for societies in their category, to be a friendly face and understand plans for the upcoming year.
- 4) Participate in an annual review of all the 'additional resources' that BSU provide such as training, Society of the Month, Union Awards and the Accreditation process
- 5) Arrange a Collaboration Event
- 6) Attend adhoc meetings when substantial changes are being made to society processes or changes that will directly impact students, and act as the voice of their category.